

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY SCRUTINY PANEL

Date: Monday, 21 October 2019

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

S Dugan

J M Englefield

M J Ford, JP

Mrs K K Trott

Deputies: K A Barton

R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 23 September 2019.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive and declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Exclusion of Public and Press

To consider whether it is in the public interest to exclude the public and representatives of the press for this item on the grounds that, the matter to be dealt with under item 13 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

7. Award of Contract - Leisure Centre Operator Contract (Pages 9 - 22)

To receive a report from the Director of Leisure and Community on the award of contract for the Fareham and Holly Hill Leisure Centres.

8. Executive Business (Pages 23 - 24)

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that falls under the remit of Leisure and Community Portfolio. This will include any decisions taken by individual Members during the same time period.

(1) Award of Contract - Operator of Remodelled Ferneham Hall (Pages 25 - 26)

(2) Concept Design and Budget Costs for Remodelling Ferneham Hall (Pages 27 - 28)

9. Leisure and Community Scrutiny Panel Priorities

To provide an opportunity for Members to consider the Scrutiny Panel priorities for Leisure and Community.



P GRIMWOOD
Chief Executive Officer
Civic Offices
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10 October 2019

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Monday, 23 September 2019

Venue: Council Chamber - Civic Offices

PRESENT:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors: Mrs S M Bayford, S Dugan, J M Englefield, M J Ford, JP and Mrs K K Trott

Also Present: R H Price, JP (Item 6)



1. APOLOGIES FOR ABSENCE

There were no apologies of absence received at this meeting.

2. MINUTES

It was AGREED that the minutes of the Leisure and Community Scrutiny Panel meeting held on the 05 June 2019 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement: -

Before we start the meeting, I would like to run through how things will proceed.

Item 6 on the agenda is the Design and Costs for the Remodelling Ferneham Hall. Officers will run through a presentation detailing the proposed design and costs. At this stage I would like to stress that Members are not being asked for their approval but for comments on the Design and Costs which will be passed to the Executive for consideration for the 07 October 2019.

Item 7 provides details of the Award of Contract for the new operator of Ferneham Hall (Entertainment Venue). This presentation contains exempt information meaning this part of the meeting will likely be held in private session. At this point I will read a short paragraph outlining the reasons for going into private session, for the Panel to then formally agree that all members of the public and press will be required to leave.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations received at this meeting.

6. DESIGN AND COSTS FOR REMODELLING FERNEHAM HALL

The Panel received a presentation delivered by the Director of Leisure and Community and the Deputy Chief Executive Officer detailing the proposed concept design and estimated costs for the remodelling of Ferneham Hall.

At the agreement of the Chairman, Councillor R H Price joined in discussions on this item and asked for confirmation that the stage in the main auditorium would be fully accessible to persons with mobility issues. The Director of Leisure and Community confirmed that this important aspect of the design would be investigated further before any plans were finalised.

The Panel all agreed that overall, they were happy with the concept design with the main points of discussion being around; disabled access, energy efficiency and the use of spaces and facilities for the community.

Members of the Panel thanked officers for their hard work on progressing the Ferneham Hall Vision to this stage.

The presentation is appended to these Minutes.

RESOLVED that the Leisure and Community Scrutiny Panel considered the contents of the presentation and pass to the Executive their comments that the design should: -

- (a) have disabled access throughout;
- (b) ensure carbon neutrality wherever possible; and
- (c) adequate space and facilities for use by the community.

10. EXCLUSION OF PUBLIC AND PRESS

To enable the Panel to discuss the exempt information contained in item 7, we need to consider whether it is in the public interest to exclude the public and representatives of the press for this item on the grounds that the matter to be dealt with under item 7 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 5 of Part 1 of Schedule 12A of the Local Government Act.

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press were excluded, as the Panel considered that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 5 of Part 1 of the schedule 12A of the Local Government Act.

7. AWARD OF CONTRACT - OPERATOR OF REMODELLED ENTERTAINMENT VENUE

The Panel received a presentation delivered by the Director of Leisure and Community, the Deputy Chief Executive Officer and Robin Thompson of RPT Consulting, detailing the procurement process awarding the contract for the operator of the remodelled entertainment venue.

The Chairman asked for confirmation that the Pantomime would continue. The Director of Leisure and Community addressed the Panel and explained that the Pantomime was a non-negotiable aspect of the contract.

RESOLVED that the Panel considered the contents of the presentation with no comments to be passed to the Executive.

8. EXECUTIVE BUSINESS

(1) Community Fund Application - Friends Through Pain

No comments were received.

9. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman invited Members to consider the Scrutiny Priorities for the Leisure and Community Scrutiny Panel.

The Chairman confirmed to the Panel that the next meeting of the Leisure and Community Scrutiny Panel would be held on the 21 October 2019 and a report detailing the Award of Contract for the Leisure Centres would be brought to the Panel.

RESOLVED that the Panel considered the Scrutiny Priorities for the Leisure and Community Portfolio.

(The meeting started at 4.03 pm
and ended at 5.45 pm).

FAREHAM

BOROUGH COUNCIL

Presentation to Leisure and Community Scrutiny Panel

Date: 21 October 2019

Report of: Director of Leisure and Community

Subject: LEISURE CENTRE OPERATOR – AWARD OF CONTRACT

SUMMARY

The contract for the management of Fareham Leisure Centre and Holly Hill Leisure is due to expire on 30 September 2020. In 2018 the Council commenced a procurement process to appoint an operator for the new leisure centre contract, to commence on 01 October 2020.

The report attached as confidential Appendix 1, provides a summary of the procurement process and an evaluation of the bid from the preferred bidder.

At the 4 November 2019 Executive, Executive Members will be asked to approve the Leisure Centre Operator – Award of Contract Report (Appendix 1)

This is an opportunity for the Leisure and Community Scrutiny Panel to provide comment on the content of the report and the proposed approach for the Executive to consider.

RECOMMENDATION

Members are now invited to consider the contents of the report and pass any comments to the Executive.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 21 October 2019
Report of: Director of Leisure and Community
Subject: EXECUTIVE BUSINESS

SUMMARY

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to account in the delivery of the service and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Leisure and Community portfolio and have been dealt with by the Executive since the last meeting of the Panel. This also includes any decisions taken by individual Executive Members.

The relevant notices for decisions taken are attached for consideration.

RECOMMENDATION

It is recommended that Members consider the items of Business discharged by the Executive since the last meeting of the Panel and make any comments or raise any questions for clarification.

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2127

Record of Decision by Executive

Thursday, 26 September 2019

Portfolio	Leisure and Community
Subject:	Award of Contract - Operator of Remodelled Ferneham Hall
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

This report seeks approval to award the contract to operate the remodelled Ferneham Hall on behalf of the Council to the preferred bidder.

The skills required to programme and operate the remodelled Ferneham Hall means that management by an experienced Leisure Trust operator is required. At its meeting on 9 July 2018, the Executive approved the procurement of an experienced operator to run the new venue.

A joint approach to procuring operators for Ferneham Hall and the Council's two Leisure Centres, Fareham and Holly Hill, was approved by the Ferneham Hall Project Member Working Group on August 2018.

This report seeks approval for the operator of the remodelled Ferneham Hall. A report will follow in November seeking approval for the appointment of an operator to run the two Leisure Centres.

Following a detailed procurement exercise, the two final bidders have provided submissions that offer a varied and high-quality programme of events and activities. Both will enable Ferneham Hall to be a vibrant venue with activity throughout the day and evening. The evaluation of the submissions and preferred bidder are provided in confidential Appendix A to the report.

The Member Working Group agreed to the preferred bidder being presented to the Executive for approval on 4 September. The Leisure and Community Scrutiny Panel was provided with a confidential presentation regarding the procurement process, tender evaluations and preferred bidder on 23 September. The comments of the Scrutiny Panel were reported to the Executive at its meeting on 26 September.

Options Considered:

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

During the debate of this item, the Executive noted that the use of future CIL would have the effect of limiting the Council's ability to fund other community related projects that would ordinarily utilise CIL.

As recommendation.

Decision:

RESOLVED that the Executive agrees that:

- (a) the tender submitted by the contractor ranked 1st as set out in the confidential Appendix A to the report, being the most advantageous tender received, be accepted and the contract awarded to the company; and
- (b) the 2nd ranked contractor, as set out in the confidential Appendix A, be appointed reserve bidder.

Reason:

To allow Ferneham Hall to be run by a skilled and experienced Leisure Trust operator whilst ensuring the most economically advantageous deal for the Council.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Thursday, 26 September 2019

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2126

Record of Decision by Executive

Thursday, 26 September 2019

Portfolio	Leisure and Community
Subject:	Concept Design and Budget Costs for remodelling Ferneham Hall
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure opportunities for health and fun

Purpose:

To seek approval for the concept design, budget cost and funding arrangements for the remodelling of Ferneham Hall into a new community and arts entertainment venue.

Ferneham Hall is becoming dated and tired, and its operating costs are escalating. Transforming Ferneham Hall into a new arts and entertainment venue with a community focus was identified as priority in the Council's Corporate Strategy 2017-23.

An initial vision for remodelling Ferneham Hall into a new community arts and entertainment venue was approved by the Executive on 9 July 2018, alongside the establishment of both a Member Working Group and Officer Working Group to oversee the project. The vision was subsequently updated in December 2018 following a wide-ranging consultation, with the size of the main auditorium increasing to around 800 seats (originally 400-500) and a greater flexibility being placed on spaces for hire.

This vision has been the central point of reference during the design process and an exciting concept design has been produced which best matches this vision as well as the needs of the preferred operator.

Whilst every effort has been made to minimise costs and not overprovide facilities, the Council's ambitious vision is reflected by the project's budget cost of £12.35m.

It is proposed that funding for the remodelling project will be provided by current and future Community Infrastructure Levy (CIL) receipts. The Council's capital reserve derived from CIL currently stands at £4.7m. Funding of the project will therefore require the Council to commit future CIL receipts of £7.65m to the project.

It is projected that it will take between 5-8 years to receive sufficient CIL receipts to cover the project cost. Therefore, it is proposed to supplement the current CIL

reserve of £4.7m with prudential borrowing of £7.65m. In addition, potential grant opportunities provided by external organisations are currently being explored to supplement the CIL contributions.

A significant commitment of CIL funding towards the new venue will restrict the Council's ability to fund other, new community-related projects that would ordinarily utilise CIL. It will not, however, have any impact on the community-based schemes (such as play area improvements) that are already approved in the Council's capital programme, or other schemes that can be self-financed.

This report seeks approval of the concept design and project cost, as well as to allocate project funding through a combination of current and future CIL receipts, supplemented by prudential borrowing.

Options Considered:

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

As recommendation.

Decision:

RESOLVED that the Executive approves:

- (a) the concept design of the remodelled Ferneham Hall, as outlined in Appendix A to this report, and that this be submitted as part of a planning application;
- (b) the budget cost of £12.35m;
- (c) the funding of the project through current and future CIL receipts, supplemented by prudential borrowing and external grant funding where available, as set out in the report.
- (d) that congratulations and thanks be extended to officers and members who worked on this project; and
- (e) that gratitude and thanks be extended to all staff working at Ferneham Hall over the years.

Reason:

To enable work to progress on the project to remodel Ferneham Hall into a new community and arts entertainment venue.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Thursday, 26 September 2019